

**RESOLUTION NO. 22-02**

**A RESOLUTION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2021/22 AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Callaway, of Bay County, Florida, on September 22, 2021, held a public hearing as required by Florida Statute 200.065; and,

WHEREAS, the City of Callaway of Bay County, Florida, set for the appropriations, revenues, and other sources estimates for the Budget for Fiscal Year 2021/22 in the amount of \$45,159,612.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Callaway, Bay County, Florida, that:

**SECTION 1. The Fiscal Year 2021/22 Amended Final Budget be adopted.**

	<u>ORIGINAL</u>		<u>REVISED</u>
	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<b><u>GENERAL FUND</u></b>			
Projected Revenues & Transfers In			
Taxes	\$ 3,375,049		3,375,049
Permits, Fees & Licenses	1,457,348		1,457,348
Shared Revenues	7,005,876		7,005,876
Charges for Services	223,511		223,511
Fines & Forfeitures	33,000		33,000
Interest & Other Earnings	2,413		2,413
Rents	58,755		58,755
Sales of Fixed Assets	--		--
Miscellaneous Revenues	750	25,835	26,585
Emergency Debris Removal – FEMA PA	1,259,550		1,259,550
Transfers In – (Cost Allocation)	781,744		781,744
Other Sources	--		--
Budgeted Use of Fund Reserves	<u>1,501,442</u>		<u>1,501,442</u>
<b>Total Projected Revenue Sources</b>	<b><u>\$15,699,438</u></b>	<b><u>25,835</u></b>	<b><u>15,725,273</u></b>
Expenditure Appropriations			
Legislative – City Commission	\$ 54,815		54,815
City Manager	226,250		226,250
City Clerk	162,064		162,064
Finance	372,799	9,208	382,007
Human Resources	91,608		91,608
Legal Counsel	77,500		77,500
Information Technology	84,785		84,785
Planning & Code Enforcement	363,999		363,999
Elections	4,300		4,300
General Government/Administration	3,849,584		3,849,584
Law Enforcement	2,063,668		2,063,668
Fire Department	1,766,262	30,010	1,796,272
Streets	1,251,632	10,141	1,261,773
Fleet Maintenance	327,239	1,318	328,557
Leisure Services	1,330,090		1,330,090
Emergency Debris Removal	2,033,669		2,033,669
Payment on Line of Credit	--		--
Transfers Out – CRA	1,501,442		1,501,442
Transfers Out – Sewer Fund	--		--
Budgeted Increase to Reserves	<u>137,732</u>	<u>(24,842)</u>	<u>112,890</u>
<b>Total Exp. Appropriations &amp; Transfers Out</b>	<b><u>\$15,699,438</u></b>	<b><u>25,835</u></b>	<b><u>15,725,273</u></b>

**COMMUNITY REDEVELOPMENT FUND (CRA)**

Projected Revenues & Earnings	\$ 231,736	231,736
<b>Total CRA Fund Revenues &amp; Other Sources</b>	<b>\$ 231,736</b>	<b>231,736</b>
Expenditure Appropriations	\$ 143,950	143,950
Budgeted Increase to Reserves	87,786	87,786
<b>Total CRA Fund Expenditures &amp; Fund Balance</b>	<b>\$ 231,736</b>	<b>231,736</b>

**CAPITAL PROJECTS FUND**

Projected Infrastructure Proceeds	\$ 1,794,696	1,794,696
Projected Grant Proceeds	14,915,733	14,915,733
Projected Transfers from General Fund	1,501,442	1,501,442
Projected Use of Reserves	1,601,271	1,601,271
<b>Total Capital Projects Revenues, Transfers in, and Other Sources</b>	<b>\$ 19,813,142</b>	<b>19,813,142</b>
Expenditure Appropriations – (Infrastructure)	\$ 3,122,183	1,322,183
Expenditure Appropriations – (Grant Projects)	16,690,959	16,690,959
<b>Total CRA Fund Expenditures &amp; Fund Balance</b>	<b>\$ 19,813,142</b>	<b>19,813,142</b>

**ENTERPRISE FUNDS**

**WATER FUND**

Estimated Revenues		
Operating Revenues	\$ 3,455,082	3,455,082
Interest & Other Earnings	19,966	19,966
Budgeted Use of Net Position – Restricted Funds	--	--
Budgeted Use of Net Position – Un-Restricted Funds	--	--
<b>Total Water Fund Revenues and Other Sources</b>	<b>\$ 3,475,048</b>	<b>3,475,048</b>
Expense Appropriations		
Operating Expenses	\$ 1,966,692	1,966,692
Capital Purchases and Expansions	166,918	7,754
Debt Service	694,059	694,059
Transfers Out – Cost Allocation to General Fund	616,922	616,922
Budgeted Increase to Reserves	\$ 30,457	(7,754)
<b>Total Water Fund Expenses, Transfers Out &amp; Ending Balance</b>	<b>\$ 3,475,048</b>	<b>3,475,048</b>

**SEWER FUND**

Estimated Revenues			
Operating Revenues	\$ 4,588,947		4,588,947
Interest & Other Earnings	23,763		23,763
Transfer from General Fund	--		--
Budgeted Use of Net Position	564,275	426,294	990,569
<b>Total Sewer Fund Revenues and Other Sources</b>	<b>\$ 5,176,985</b>	<b>426,294</b>	<b>5,603,279</b>
Expense Appropriations			
Operating Expenses	\$ 2,657,200		2,657,200
Capital Purchases and Expansions	822,884	465,874	1,288,758
Debt Service	699,559		699,559
Transfers Out – Cost Allocation to General Fund	616,921		616,921
Budgeted Increase to Reserves	380,421	(39,580)	340,841
<b>Total Sewer Fund Expenses &amp; Transfers Out</b>	<b>\$ 5,176,985</b>	<b>426,294</b>	<b>5,603,279</b>

**SOLID WASTE FUND**

Estimated Revenues			
Operating Revenues	\$ 744,629		744,629
Interest & Other Earnings	221		221
Sales of Fixed Assets	6,000		6,000
Budgeted Use of Net Position	12,411	683	13,094
<b>Total Solid Waste Fund Revenues and Other Sources</b>	<b>\$ 763,261</b>	<b>683</b>	<b>763,944</b>
Expense Appropriations			
Operating Expenses	\$ 622,920		622,920
Capital Purchases and Expansions	16,937	683	17,620
Transfers Out – Cost Allocation to General Fund	123,404		123,404
Budgeted Increase to Reserves	-		-
<b>Total Solid Waste Fund Expenses &amp; Transfers Out</b>	<b>\$ 763,261</b>	<b>683</b>	<b>763,944</b>

<b>CITY-WIDE SUMMARY</b>
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**PROJECTED EXPENDITURE BUDGET FOR FY2021/22 BY FUND**

GENERAL FUND	\$15,699,438	25,835	15,725,273
CRA FUND	231,736		231,736
CAPITAL PROJECTS FUND	19,813,142		19,813,142
WATER FUND	3,475,048		3,475,048
SEWER FUND	5,176,985	426,294	5,603,279
SOLID WASTE FUND	\$ 763,261	683	763,944
<b>TOTAL CITY-WIDE BUDGET SUMMARY</b>	<b>\$45,159,610</b>	<b>452,812</b>	<b>45,612,422</b>

**SECTION 2.** Under no circumstances may a Departmental Appropriation be over-expended without the consent and approval of the City Commission. Consent and approval of the City Commission may be given during duly called and constituted session of said Commission, identifying said budget amendments or adjustments.

**SECTION 3: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 25<sup>th</sup> day of January 2022.

**CITY OF CALLAWAY, FLORIDA**

By: Pam Henderson  
Pam Henderson, Mayor

Attest: [Signature]  
Janice L. Peters, MMC, City Clerk

APPROVED AS TO FORM AND LEGALITY  
FOR THE CITY OF CALLAWAY ONLY:

Jennifer Shuler for  
Kevin D. Obos, City Attorney

**VOTE OF COMMISSION:**

Davis A/E  
Griggs A/E  
Henderson A/E  
Pelletier A/E  
Mancinelli A/E





# BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Fire 10/6/2021  
Date

Account #	Account Description	CURRENT		Requested Increase	Requested Increase-Rev Decrease-Exp	REVISED		Explanation for Request
		Budget Amt	Budget Amt			Budget Amt	Budget Amt	
01-360-366-00	Donations Private Sources	\$ -	\$ -		\$ 25,835	\$ 25,835.00		Fire House Grant
01-522-606-40	Machinery & Equipment	\$ 62,782	\$ 30,010			\$ 92,792.00		Extrication Equipment 2nd Truck
01-584-909-10	Budgeted Reserves	\$ 137,732			\$ 4,175	\$ 133,557.00		Budget Reserves
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		

**APPROVALS**      \$ 30,010      \$ 30,010

1	Department Head	_____	Date:
2	Finance	<i>David [Signature]</i>	Date: <u>10/05/21</u>
3	City Manager	<i>Eric Cook</i>	Date: <u>10/6/21</u>
4	Commission	<i>Pam Henderson</i>	Date: <u>10/12/21</u>



## BUDGET AMENDMENT REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Sewer Fund Date 11/14/2021

Account #	Account Description	CURRENT Budget Amt	Requested Expenditure	Requested Revenues	REVISED Budget Amt	Explanation for Request
42-535-606-60	Lift Station #14	\$ 103,326	\$ 426,294		\$ 529,620	Original Budget in 2021 CIP but was not rolled over. \$421,294 Construction &
42-380-389-20	Restricted Reserves - Impact Fees	\$ 564,275		\$ 426,294	\$ 990,569	\$5,000 Engineering. Use of Impact Fees
		\$ 426,294	\$ 426,294			

**APPROVALS**

Department Head \_\_\_\_\_ Date: \_\_\_\_\_  
 City Manager [Signature] Date: 11/15/21  
 Commission [Signature] Date: 11/19/21  
 Finance [Signature] Date: 11/15/21





# BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS

Department Various - Pole Barns

1/10/2022

Date

Account #	Account Description	CURRENT Budget Amt	Requested Increase	Requested Decrease	REVISED Budget Amt	Explanation for Request
01-541-606-20	Buildings	33,182	5,518		38,700	Increased Cost of Pole Barns
01-584-909-10	Budget Increase to Reserves	133,559		(2,876)	130,683	Increased Cost of Pole Barns
01-549-606-20	Buildings	12,342		(2,642)	9,700	Increased Cost of Pole Barns
41-533-606-20	Buildings	33,182	5,518		38,700	Increased Cost of Pole Barns
41-584-909-10	Budget Increase to Reserves	30,456		(5,518)	24,938	Increased Cost of Pole Barns
42-535-606-20	Buildings	45,524	6,396		51,920	Increased Cost of Pole Barns
42-584-909-10	Budget Increase to Reserves	347,237		(6,396)	340,841	Increased Cost of Pole Barns
43-534-606-20	Buildings	16,937	683		17,620	Increased Cost of Pole Barns
43-380-389-10	Budget Use of Reserves	(12,410)		(683)	(13,093)	Increased Cost of Pole Barns
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					-	
					-	
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					-	
					-	
					-	
					-	

**APPROVALS**

**18,115**

**(18,115)**

1	Department Head	Date:
2	Finance	Date: <u>1/10/22</u>
3	City Manager	Date: <u>1/10/22</u>
4	Commission	Date: <u>1/11/22</u>

*10/27/22*





BUDGET Amendment REQUEST

AMOUNTS IN WHOLE DOLLARS




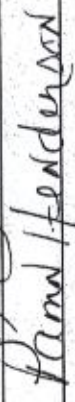
Department Finance

1/17/2022

Date

Account #	Account Description	CURRENT Budget Amt	Requested Increase	Requested Decrease	REVISED Budget Amt	Explanation for Request
01-513-303-02	Other Contractual Services	34,575	9,208		43,783	Increased Cost - Contractual Services
01-584-909-10	Budget Increase to Reserves	122,100		(9,208)	112,892	Increased Cost - Contractual Services

APPROVALS

- 1 Department Head  Date: 1/10/22
- 2 Finance  Date: 1/12/22
- 3 City Manager  Date: 1/17/22
- 4 Commission  Date: 1/19/22

9,208 (9,208)