Public Works Department
324 S Berthe Avenue, Callaway, FL 32404
Phone (850) 871-1033
www.cityofcallaway.com

DRIVEWAY AND PIPING PERMIT

I, ________________________________, of (address) ______________________________ request permission for the construction of the following on the City of Callaway right-of-way at:

_________________________________________________________________________________
Phone: ________________

Address of project

- Copy of deed or other proof of ownership is required

Description of project: ___________________________________________________________________

☐ New Residential
☐ Existing Residential
☐ Driveway Only
☐ Storm water Pipe

Will you be purchasing sod? YES: _____ NO: _____. The City of Callaway will lay the sod upon completion of all ground work for existing residential only. The purchase of sod is optional.

- The driveway shall be constructed in accordance with the City of Callaway specifications.
- For traffic access area installation shall be with Reinforced Concrete Pipe (RCP) only.
- For the remainder of the ditch not directly under the driveway path, High Density Polyethylene Pipe may be used instead of RCP.
- The City of Callaway, Public Works Department shall assign the diameter of the pipe.
- The property must have an address posted and the construction area must be flagged in order for pipe to be delivered.
- For a previously undeveloped lot, the FULL extent of the ditch must be piped in before the City will issue a Certificate of Acceptance.
- This permit will only be valid for 90 days from date of the application and a new permit will be required if the date is beyond 90 days from receipt.

The applicant shall save and keep the City of Callaway harmless from any and all damages, claims, or injuries that may occur by reason of this construction of said facility.

The applicant binds and obligates himself to conform to the above description and attached sketch and to abide by the driveway regulations stated above.

All driveway and piping permit fees shall be paid prior to the issuance of a Certificate of Acceptance and prior to the commencement of any work by the City of Callaway. Price of the material may be subject to change.

___________________________________________   ______________________________
Signature of applicant                                                                           Date

January 16, 2019
TO BE COMPLETED BY THE STREET SUPERINTENDENT

Permit fee:

Driveway $___________
Ditch $___________

Concrete Pipe:
Pipe diameter: ______________ inches at ______________ linear feet = $________________________

HDPE Pipe:
Pipe diameter: ______________ inches at ______________ linear feet = $________________________

SUBTOTAL $___________

Sod sq. ft.: __________________ Pallets: __________________
SOD $___________
TOTAL $___________

Signature of Street Supervisor: ___________________________ Date notified: ____________________
Notified by: ___________________________

January 16, 2019
INSPECTION REPORT
(Contractors Only)

Representative of contractor installing pipe.  Name: ____________________________________________

Phone Number: ____________________________

Please Print

COMMENTS:  __________________________________________________________________________
                                                                                           
                                                                                           
                                                                                           
                                                                                           
Passed inspection: ___________________  Failed inspection: ___________________
___Need a storm inlet
___More dirt on the Right of Way
___Pipe too high
___Pipe too low
___Pipe joints not sealed

Inspector signature and title: ____________________________________________

**For a previously undeveloped lot, the FULL extent of the ditch must be piped in before the City will issue a Certificate of Acceptance.

**The City will not provide any equipment or material for work on the site. The City of Callaway must be called within 24 hours of work completion for a final inspection.

The applicant will save and keep the City of Callaway harmless from any and all damages, claims, or injuries that may occur by reason of this construction of said facility.

The applicant binds and obligates himself to conform to the above description and attached sketch and to abide by the driveway regulations stated above.

All driveway and piping permit fees must be paid prior to the issuance of a Certificate of Acceptance and prior to the commencement of any work by the City of Callaway. Price of the materials is subject to change.

__________________________________________  __________________________________________
Signature of applicant                        Date

January 16, 2019