

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 10, 2023 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, October 10, 2023. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Bob Pelletier, Scott Davis and Kenneth Ayers. Also in attendance were Eddie Cook, City Manager, Kevin Obos, City Attorney; Audra K. Boswell, City Clerk; David Schultz, Director of Finance; Tim Legare, Leisure Services Director; Bill Frye, Director of Planning/Public Works and Lisa Mayo, Director of Utility Billing.

The meeting was called to order by Mayor Henderson, followed the Pledge of Allegiance and roll call.

MAYOR’S INSTRUCTIONS - Call for Additions/Deletions to the Agenda; there was none.

APPROVAL OF MINUTES

September 19, 2023 Special Meeting
September 26, 2023 Regular Meeting

Motion:

Motion made by Commissioner Davis and seconded by Commissioner Griggs to approve the minutes of September 19 and September 26, 2023. Motion carried unanimously.

PUBLIC HEARING

Mayor Henderson opened the Public Hearing

Ordinance No. 1085 – Small Scale Comp Plan Amendment – 7523 Lois Street

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE AMENDING ORDINANCE 684, KNOWN AS "THE CITY OF CALLAWAY COMPREHENSIVE GROWTH DEVELOPMENT PLAN OF 2025"; ACTING UPON THE APPLICATION OF THE CITY OF CALLAWAY, FOR REVISIONS TO THE FUTURE LAND USE MAP; DESIGNATING FOR LOW DENSITY RESIDENTIAL A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, SAID PARCEL LOCATED AT 7523 LOIS STREET, PARCEL ID 06534-000-000; AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP FOR LOW DENSITY RESIDENTIAL DESIGNATION FOR THE PARCEL; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Davis and seconded by Commissioner Pelletier for approval of Ordinance No. 1085. Motion carried unanimously upon roll-call vote.

Ordinance No. 1086 – Rezoning – 7523 Lois Street

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE ZONING AS CALLAWAY RESIDENTIAL SINGLE FAMILY WITH MOBILE HOMES ALLOWED (R-6M) THAT CERTAIN PARCEL OF LAND ANNEXED TO AND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, LOCATED AT 7523 LOIS STREET, PARCEL ID 06534-000-000; AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Commissioner Griggs commented on the acreage discrepancy. City Attorney addressed that the legal description is the only thing being changed.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Davis and seconded by Commissioner Griggs for approval of Ordinance No. 1086. Motion carried unanimously upon roll-call vote.

Ordinance No. 1087 – Small Scale Comp Plan Amendment – Multiple Lots

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE AMENDING ORDINANCE 684, KNOWN AS "THE CITY OF CALLAWAY COMPREHENSIVE GROWTH DEVELOPMENT PLAN OF 2025"; ACTING UPON THE APPLICATION OF THE CITY OF CALLAWAY, FOR REVISIONS TO THE FUTURE LAND USE MAP; DESIGNATING FOR LOW DENSITY RESIDENTIAL CERTAIN PARCELS OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, SAID PARCELS LOCATED ON LOIS STREET, WALKER STREET, AND HARVEY STREET, PARCEL ID'S AND ADDRESSES AS DESCRIBED IN EXHIBIT "A" ATTACHED; AND AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP FOR LOW DENSITY RESIDENTIAL DESIGNATION FOR THE PARCELS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Griggs and seconded by Commissioner Davis for approval of Ordinance No. 1087. Motion carried unanimously upon roll-call vote.

Ordinance No. 1088 – Rezoning – Multiple Lots

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE ZONING AS CALLAWAY RESIDENTIAL SINGLE FAMILY WITH MOBILE HOMES ALLOWED (R-6M) THOSE CERTAIN PARCELS OF LAND ANNEXED TO AND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, LOCATED ON LOIS STREET, WALKER STREET, AND HARVEY STREET; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Ayers and seconded by Commissioner Pelletier for approval of Ordinance No. 1088. Motion carried unanimously upon roll-call vote.

Ordinance No. 1089 – Interlocal Service Boundary Agreement (ISCB) with Bay County

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE OF THE CITY OF CALLAWAY, FLORIDA, ADOPTING AN INTERLOCAL SERVICE BOUNDARY AGREEMENT WITH BAY COUNTY, FLORIDA THAT ESTABLISHES A MUNICIPAL SERVICE AREA AND GOVERNS ANNEXATIONS, ROAD OWNERSHIP, AND THE PROVISION OF UTILITIES AND PUBLIC SAFETY SERVICES, PROVIDING FOR APPLICABILITY, SEVERABILITY, AND AN EFFECTIVE DATE.

City Attorney Obos advised that Bay County has already adopted their ordinance. It creates an area which allows for voluntary annexation within the boundaries even if an enclave is created so long as the agreement is in place. Brief discussion ensued.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Griggs and seconded by Commissioner Davis/Ayers for approval of Ordinance No. 1089. Motion carried unanimously upon roll-call vote.

Mayor Henderson closed the public hearing.

REGULAR AGENDA

Ordinance No. 1090 – Rezoning – 325 Camellia Avenue

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE REZONING FROM RESIDENTIAL SINGLE-FAMILY R-6M TO MULTI-FAMILY MEDIUM DENSITY THAT CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY .636 ACRES; SAID PARCEL BEING LOCATED AT 325 CAMELLIA AVENUE, CALLAWAY, FLORIDA, PARCEL ID 24418-060-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Director Frye reviewed the rezoning request and further explained the multi-family medium density designation.

Commissioner Griggs commented on the minimum requirement for that zoning designation. Director Frye addressed. Discussion ensued.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Ayers and seconded by Commissioner Pelletier for approval of Ordinance No. 1090. Motion carried unanimously upon roll-call vote.

Resolution No. 23-30 – State Funded Grant Agreement – Roadway Repairs

City Attorney Obos read the Resolution by headnote as follows:

A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA, APPROVING A STATE-FUNDED GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR FUNDING ROADWAY REPAIRS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

City Manager reviewed the state appropriation grant of \$1,000,000 and the city's match of \$300,000. Discussion ensued on the areas that needed repair.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Pelletier for approval of Resolution No. 23-30. Motion carried unanimously upon roll-call vote.

Continuing Contracts – Current Professional Engineering Service Contracts

Commissioner Pelletier reviewed dissolving the current Continuing Professional Engineering Contracts that are currently in place. He discussed going out for bid using our bid process for each project instead of using the continued contracts.

City Attorney and City Manager addressed the need for continuing contracts. Discussion ensued. City Attorney did advise that on the engineering you are going out for qualifications and not bidding for actual dollar amount.

Mayor Henderson called for Public Participation; there was none.

Janice Peters, 325 Michelle Dr., commented on the continuing contracts and not funneling every job out to the five engineers on the continuing contracts.

Motion:

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs to dissolve the continuing contracts. Motion failed 2 to 3 with Ayers, Davis, and Henderson voting in opposition of dissolving the continuing contracts.

COMMISSION/STAFF COMMENTS - The following were points of discussion:

Pamn Henderson, Mayor

- State of City since Hurricane Michael
- Northwest Florida Water Management & FEMA – conducting flood studies for insurance
- Presented Draft Bill Language to create an independent Transit Authority.
- Tyndall AFB Tour
- Bay County Chamber First Friday -Briefing on Space Command

Kenneth Ayers, Commissioner, Ward IV

- Events Attended
- Amnesty Days in Oct.
- Park Place Subdivision
- Tents on Hwy 22 - City Manager gave update.
- Speed Bump - City Manager gave update.
- Collinfurst Park

Bob Pelletier, Commissioner, Ward III

- Special Meeting – Gore Park
- Utility Billing Late Bills – Lisa Mayo, Director of Utility Billing addressed the issue.
- City Follow-up on drainage issues on Sukoshi

David Griggs, Commissioner Ward

- Recognizing Entities that helped after Hurricane Michael
- Gore Park

Scott Davis, Commissioner Ward I

- Telephone Pole Issues

Audra K. Boswell, City Clerk

- Bricks sold 78

Eddie Cook, City Manager

- New Request for State Appropriations
- Brush Truck for Fire Dept.
- Stormwater Project on Sukoshi
- Cherry Street
- Berthe Bridge Project
- Veterans Park
- Beacon Pointe
- Brittany Woods
- Jan & Genevieve Drive Project
- Generators
- Wind Retro Fit Project
- Gore Park

PUBLIC PARTICIPATION

Mayor Henderson asked for Public Participation

Donald Hennings, 431Tanya Pass, commented on garbage in ditch and changing ordinance on pickup of debris.

Ron Shaner, 5711 Kevin Circle, commented on new traffic officer, traffic at stop sign and garbage pickup on yard debris.

Deputy McKenzie, gave update on new officer, Aaron Martin given. Asked for update on stop sign issue regarding speed control. City Attorney address and discussion ensued.

Janice Peters, 325 Michelle Drive, spoke about deficiencies in the City Manager's job performance. Discussion ensued.

Commissioner Davis, commented on trash littering along the roadways and solid waste pickup. Discussion ensued. Request by Commissioner Pelletier to place solid waste on next agenda.

Further discussion ensued on using Stop Sign for speeding control.

Billy Hall, 504 Camellia Ave., commented on the statute for traffic and stop signs and Storage Business on Hwy 22 and Camellia and the overgrown retaining pond and code enforcement enforcing cleanup of pond.

ANNOUNCEMENTS

Mayor Henderson read the announcements as follows:

October 15, 2023	Historical Society Meeting	2:00 p.m. Community Center
October 17, 2023	Planning Board meeting	6:00 p.m.
October 24, 2023	Regular Commission Meeting	6:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:30 p.m.

Attest: _____
Pamn Henderson, Mayor

Audra K. Boswell
City Clerk