

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 12, 2023 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, September 12, 2023. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Bob Pelletier, Scott Davis and Kenneth Ayers. Also in attendance were Eddie Cook, City Manager, Kevin Obos, City Attorney; Janice L. Peters, City Clerk; David Schultz, Director of Finance; Tim Legare, Leisure Services Director; Bill Frye, Director of Planning/Public Works and Bonnie Poole, Director of Code Enforcement.

The meeting was called to order by Mayor Henderson, followed roll call.

PRESENTATIONS

Proclamation – Constitution Week

Mayor Henderson mentioned the proclamation, advising it will be presented at the Sept. 20th meeting of DAR.

MAYOR’S INSTRUCTIONS - Call for Additions/Deletions to the Agenda; there was none.

APPROVAL OF MINUTES

August 22, 2023	Regular Meeting
September 5, 2023	1st Budget Hearing

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Pelletier to approve the minutes of August 22, and September 5, 2023. Motion carried unanimously.

PUBLIC HEARING

Mayor Henderson opened the Public Hearing

Ordinance No. 1084 – Rezoning Request for 1139 & 1149 S. Comet Avenue

City Attorney Obos read the Ordinance by headnote as follows:

AN ORDINANCE REZONING FROM MULTIFAMILY TO RESIDENTIAL SINGLE-FAMILY R-6 CERTAIN PARCELS OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 1.549 MORE OR LESS ACRES; SAID PARCELS BEING LOCATED AT 1139 AND 1149 S. COMET AVENUE, CALLAWAY, FLORIDA, PARCEL ID 07298-010-000 AND 07298-015-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by Commissioner Ayers and seconded by Commissioner Davis for approval of Ordinance No. 1084. Motion carried unanimously upon roll-call vote.

Mayor Henderson closed the public hearing.

REGULAR AGENDA

Resolution No. 23-27 – Nuisance Abatement Liens

City Attorney Obos read the Resolution by headnote as follows:

A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA, APPROVING AMOUNTS TO BE LIENED ON CERTAIN PROPERTIES WITHIN THE CITY, TO WIT: 306 S. GAY AVE., 6706 CHIPEWA ST., 161 HILL DRIVE, AND 100 BULLY BAL PL. FOR COSTS INCURRED IN THE ABATEMENT OF NUISANCES UPON SUCH PROPERTIES, AUTHORIZING THE APPROPRIATE OFFICERS OF THE CITY TO RECORD THE LIENS AND NOTIFY INTERESTED PARTIES OF SUCH LIENS, AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

City Clerk Peters advised the owner of 150 Hill Drive fines had paid the fines and should not be included.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Pelletier for approval of Resolution No. 23-27. Motion carried unanimously upon roll-call vote.

FY2022/23 Budget Amendments for Property Insurance and Wages

City Manager Cook advised the cost of property insurance has increased over the original budget amount. The increase is due to the budget being based on estimated cost, as well as increases in coverage added during the year.

Wages and benefits need to be increased for the addition of the Administrative Support Clerk (ASC) being added in September to train as the current ASC trains for the retiring City Clerk position.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of the FY2022/23 Budget Amendments. Motion carried unanimously.

FPL Underground Utility Easement – 522 Beulah Avenue

City Manager Cook advised Florida Power & Light has requested a non-exclusive easement for the construction, operation, and maintenance of underground electric utility facilities at 522 Beulah Avenue.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Davis and seconded by Commissioner Griggs for approval of the FPL Easement at 522 Beulah Avenue. Motion carried unanimously.

City Clerk Contract – Incoming City Clerk Boswell

Mayor Henderson advised that the proposed agreement for incoming City Clerk Audra Boswell will be effective 10/01/23. Mayor Henderson reviewed that Commission had voted on a \$57,000. base salary, with an increase to \$60,000 with LAP certification, which she has obtained and \$64,480 once the Certified Municipal Clerk designation is earned.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion was made by C and seconded by C for approval of the City Clerk Agreement effective 10/1/23 with a beginning salary of \$60,000. Motion carried unanimously.

COMMISSION/STAFF COMMENTS - The following were points of discussion:

Pamn Henderson, Mayor

- Fishing Rodeo

Kenneth Ayers, Commissioner, Ward IV

- Fire Engine Dedication
- Events Attended

Bob Pelletier, Commissioner, Ward III

- Gore Park Projects Liquidated Damages
- Veteran's Park Project Liquidated Damages
- Property at NW corner of Hwy. 22 & Berthe

David Griggs, Commissioner Ward

- Email from owners of Hotdog Queen – Bo Creel, EPCI addressed the issue, commenting on permits, inspections, and Florida Building Code (Attachment A).
- Tanya Pass Extension – Mr. Luck
- Cherry Street
- Veteran's Day Event – Recreational Park
- Sukoshi Drainage

Scott Davis, Commissioner Ward I

- Beacon Pt. Plaza Update
- Hampton Inn
- Apt. Complex on Tyndall at Hwy. 98 split
- Additional Deputy

Janice L. Peters, City Clerk

- Buy a Brick Program – 37 Bricks sold to date.

Kevin Obos, City Attorney

- Attorney Rate \$175 per hour increasing to \$235 per hour plus \$500 for two monthly meetings beginning October 1st.

Eddie Cook, City Manager

- Berthe Bridge
- Kimbrel Speed Bump

PUBLIC PARTICIPATION

Mayor Henderson asked for Public Participation.

- Billy Hall, 504 Camellia, spoke about the drainage issue at Aldi’s, the “No Trucks” signage on Camellia and trees on City property. He also advised there are no flashing warning lights at Berthe Bridge.
- David Agosta, 6609 Pridgen St., recognized the Fire Dept. for Firefighters Appreciation Month and parks.
- Jeff Carnahan, 7752 Shadow Bay Dr., asked Commission to elaborate on referenced emails sent in the future, in regards to specific items.
- Ron Shaner, 5711 Kevin Circle, commented on regulations for small businesses.

Commissioner Griggs commented on the Fire Department & Eastern Shipbuilding regarding 911.

ANNOUNCEMENTS

Mayor Henderson read the announcements as follows:

September 19, 2023	Planning Board Meeting	6:00 p.m.
September 26, 2023	Regular Commission Meeting	6:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:27 p.m.

Attest: _____
Pamn Henderson, Mayor

Janice L. Peters, MMC
City Clerk