

**CITY OF CALLAWAY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
JULY 12, 2022 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, July 12, 2022. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Scott Davis and Bob Pelletier. Also in attendance were Eddie Cook, City Manager; Jennifer Shuler, City Attorney; Janice L. Peters, City Clerk; David Schultz, Director of Finance; Bill Frye, Public Works/Planning Director; Tim Legare, Leisure Services Director; and Bonnie Poole, Code Enforcement Director.

The meeting was called to order by Mayor Henderson, followed by a moment of silence in remembrance of Commissioner Frank Mancinelli, and the Pledge of Allegiance.

**PRESENTATIONS/PROCLAMATIONS**

**Proclamation – In Remembrance of Commissioner Frank Mancinelli**

Mayor Henderson read the Proclamation in its entirety, and it was presented to Susan Zeidler by all of Commission.

**Proclamation – Parks & Recreation Month**

Mayor Henderson read the Proclamation recognizing July as Parks & Recreation Month in its entirety, which was presented to Tim Legare, Director of Leisure Services.

**MAYOR’S INSTRUCTIONS - Call for Additions/Deletions to the Agenda.**

Mayor Henderson called for additions/deletions to the agenda. City Manager Cook requested the addition of Resolution No. 22-13 as item 4-A.

**Motion:**

Motion made by Commissioner Pelletier and seconded by Commissioner Davis to add Resolution No. 22-13 to the Agenda. Motion carried unanimously.

**APPROVAL OF MINUTES**

**June 28, 2022 Regular Meeting**

City Clerk Peters advised on Page 6 she amended the motion to reflect approval of the Task Order.

**Motion:**

Motion made by Commissioner Griggs and seconded by Commissioner Davis to approve the minutes of June 28, 2022, as amended. Motion carried unanimously.

**PUBLIC HEARING**

Mayor Henderson opened the Public Hearing

**Ordinance No. 1061 – Small Scale Comp. Plan Amendment – 929 S. Tyndall Pkwy.**

City Attorney Shuler read the Ordinance by headnote as follows:

**AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF CALLAWAY, ACTING UPON THE APPLICATION OF RAIVU, LLC NICHOLAS VU DESIGNATING FOR HIGH DENSITY RESIDENTIAL USE A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 4.57 MORE OR LESS ACRES; SAID PARCEL IS LOCATED AT 929 S. TYNDALL PARKWAY, CALLAWAY, FLORIDA, AND IS A PORTION OF PARCEL ID 07204-000-000 AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP FOR HIGH DENSITY RESIDENTIAL FOR THE PARCEL; REPEALING ORDINANCES OR PARTS OF ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.**

Director Frye briefly reviewed the project. Discussion ensued of access to the property.

Mayor Henderson called for Public Participation; there was none.

**Motion:**

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs for approval of Ordinance 1061. Motion carried unanimously upon roll-call vote.

**Ordinance No. 1062 – Rezoning – 929 S. Tyndall Parkway**

City Attorney Shuler read the Ordinance by headnote as follows:

**AN ORDINANCE REZONING FROM INSTITUTIONAL PROFESSIONAL TO MULTI-FAMILY HIGH DENSITY (MFHD) THAT CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONTAINING APPROXIMATELY 4.57 ACRES; LOCATED AT 929 S. TYNDALL PARKWAY; A PORTION OF PARCEL ID 07204-000-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.**

City Manager Cook advised this is the rezoning request for the property reflected in the prior item.

Mayor Henderson called for Public Participation.

Paul Bohac, 7010 Mike Lane, asked for clarification of the property location.

**Motion:**

Motion made by Commissioner Davis and seconded by Commissioner Griggs for approval of Ordinance 1062. Motion carried unanimously upon roll-call vote.

**Resolution No. 22-11 – Budget Amendment**

City Attorney Shuler read the Resolution by headnote as follows:

**A RESOLUTION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2021/22 AND PROVIDING AN EFFECTIVE DATE.**

City Manager Cook briefly reviewed specifics.

Mayor Henderson called for Public Participation; there was none.

**Motion:**

Motion made by Commissioner Pelletier and seconded by Commissioner Davis for approval of Resolution No. 22-11. Motion carried unanimously upon roll-call vote.  
Mayor Henderson closed the public hearing.

## **REGULAR AGENDA**

### **Resolution No. 22-12 – Personnel Manual Revision**

City Attorney Shuler read the Resolution by headnote as follows:

**A RESOLUTION OF THE CITY OF CALLAWAY CITY COMMISSION REVISING THE CITY OF CALLAWAY PERSONNEL MANUAL, SECTION 6.12 ON-CALL PAY; REPEALING ALL RESOLUTIONS OR PARTS THEREOF, WHICH ARE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE**

City Manager Cook reviewed the amendment to add a support on-call person. Discussion ensued.

Mayor Henderson called for Public Participation; there was none.

#### **Motion:**

Motion made by Commissioner Griggs and seconded by Commissioner Pelletier for approval of Resolution No. 22-12. Motion carried unanimously upon roll-call vote.

### **Resolution No. 22-13 – State Local Support Grant 2022-2023**

City Attorney Shuler read the Resolution by headnote as follows:

**A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA, APPROVING A STATE-FUNDED LOCAL SUPPORT GRANT REQUEST FOR ROAD PAVING; AUTHORIZING THE CITY MANAGER TO SUBMIT THE APPLICATION; AND PROVIDING AN EFFECTIVE DATE.**

City Manager Cook reviewed.

Mayor Henderson called for Public Participation

Richard Doran, 7034 Benton Dr., asked if there is a prioritized list that this grant would cover and if there are any grants to cover utilities under the streets. City Manager Cook reviewed the Trans Map report.

#### **Motion:**

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs for approval of Resolution No. 22-13. Motion carried unanimously upon roll-call vote.

### **Development Order – Parcel ID# 06258-010-000 – Carwash on Tyndall Pkwy.**

Director Frye reviewed the project submitted by F&P Capital Holdings for a carwash by Slim Chickens. The Planning Board did review and approve the request. Brief discussion ensued.

Commissioner Griggs commented on the Planning Board Meeting in which the item was discussed. Robert Carroll, Engineer of Records for the project also reviewed, answering questions regarding water usage.

#### **Motion:**

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of the DO for carwash on Tyndall Pkwy. Motion carried unanimously.

### **Trim Notice FY2022/23 Max Millage**

Finance Director Schultz reviewed, asking for the maximum millage rate of 4.0457 for the trim notice only. Current rate is 2.7500. Discussion ensued.

Mayor Henderson asked for Public Participation; there was none.

### **Motion:**

Motion made by Commissioner Davis and seconded by Commissioner Pelletier for approval of the Trim Notice for FY2022/23 Max Millage of 3.6779. Motion carried unanimously.

### **Commission Vacancy – Direction to Staff**

City Clerk Peters reviewed the normal process for vacancies. Commission discussion ensued.

Mayor Henderson asked for Public Participation; there was none.

Direction to staff was to proceed with publication of the notice with an August 17<sup>th</sup> deadline to apply. Staff will bring the voting process to Commission at the next meeting and an appointment will be made at the August 23<sup>rd</sup> meeting.

### **Budget Workshops – Setting of Dates**

The following dates were set for Budget Workshops:

- Thursday, July 28, 2022 9:00 a.m.
- Thursday, August 11, 2022 9:00 a.m.
- Thursday, August 25, 2022 9:00 a.m.

Budget Hearings will be on Tuesday, September 6, 2022, at 5:01 p.m. for the 1<sup>st</sup> Hearing and the Final Hearing will be on Thursday, September 22, 2022, at 5:01 p.m.

Mayor Henderson called for Public Participation; there was none.

### **LDR Workshop – Setting of Dates**

The date of Thursday, August 4<sup>th</sup> at 9:00 a.m. was set for the LDR Workshop. Commissioner Griggs expressed interest in addressing green space in developments and Cherry Street setbacks for residential versus high density housing. Director Frye will provide recommendations as well.

### **COMMISSION/STAFF COMMENTS**

The following were points of discussion:

#### **Scott Davis, Commissioner Ward I**

- Batting Cages
- Electric Poles

#### **Pamm Henderson, Mayor**

- Yard of the Month

DRAFT

**Eddie Cook, City Manager**

- Paving Grant for Callaway Point
- Berthe Bridge
- Lake Aeration
- City Hall Roof
- Cherry Street Project Bid

**PUBLIC PARTICIPATION**

Mayor Henderson asked for Public Participation.

The following residents of Callaway Point expressed concerns for yard waste pickup, maintenance of retentions ponds and drainage, as well as the overall state of the community:

- Richard Doran, 7034 Benton Dr. (He also asked about the planned round-about at Berthe.)
- George Kamzik, 7035 Benton Dr.
- Larry Lyons, 7003 Benton Dr.
- Gary Kilcrease, 7033 Benton Dr.
- Mahmoud Nassar, 7043 Benton Dr.

City Manager Cook addressed their issues and agreed to meet with them onsite the following day.

**ANNOUNCEMENTS**

Mayor Henderson read the announcements as follows:

- |                 |                            |                       |
|-----------------|----------------------------|-----------------------|
| • July 17, 2022 | Historical Society         | Community Center      |
| • July 22, 2022 | Callaway Cares Health Fair | 9:00 A.M. – 2:00 P.M. |
| • July 26, 2022 | Regular Commission Meeting | 6:00 P.M.             |
| • July 28, 2022 | Budget Workshop            | 9:00 A.M.             |

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:51 p.m.

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Janice L. Peters, MMC  
City Clerk

Attest: \_\_\_\_\_  
Pamn Henderson, Mayor