

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 12, 2022 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, April 12, 2022. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Scott Davis, Bob Pelletier, and Frank Mancinelli. Also in attendance were Eddie Cook, City Manager; Kevin Obos, City Attorney; Janice L. Peters, City Clerk; David Schultz, Director of Finance; Bill Frye, Public Works/Planning Director; Tim Legare, Leisure Services Director; Bonnie Poole, Code Enforcement Director, and David Joyner, Fire Chief.

The meeting was called to order by Mayor Henderson, followed by an invocation and the Pledge of Allegiance.

MAYOR'S INSTRUCTIONS - Call for Additions/Deletions to the Agenda.

Mayor Henderson called for additions/deletions to the agenda; there was none.

APPROVAL OF MINUTES

March 22, 2022 Regular Meeting

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier to approve the minutes of March 22, 2022. Motion carried unanimously.

REGULAR AGENDA

Agreement -NMUSAF Static Display Loan Renewal (Aircraft)

City Manager Cook reviewed the annual loan renewal agreement.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval of the agreement. Motion carried unanimously.

Task Order – Tetra Tech Time Extension

City Manager Cook advised this is a no-cost change order extending the period of performance through October 31, 2022. Commissioner Pelletier asked for an update on what projects are still ongoing, which City Manager Cook reviewed.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Mancinelli for approval of Tetra Tech Time Extension on Task Order #7. Motion carried unanimously.

Award of Bid- LS2022-05 Gore Park Site Work

City Clerk Peters advised that on Friday, February 11, 2022, staff issued an Invitation to Bid for the Gore Park Site Work project. Three proposals were received as follows:

Royal American	\$5,868,418.00	365 Day Completion
Marshall Brothers	\$4,408,900.00	365 Day Completion
BGN Contractors	\$4,015,047.72	210 Day Completion

It is the recommendation of staff and the Engineer of Record to award the bid to the apparent low bidder, BGN Contractors for the not-to-exceed amount of \$4,015,047.72.

City Manager Cook reviewed the 428 money the city has allocated and how the costs over the 428 moneys will be covered. Discussion ensued.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval of Award of Bid. Motion carried unanimously.

Award of Bid – LS2022-06 Gore Park Building Work

On Friday, February 11, 2022, staff issued an Invitation to Bid for the Gore Park Building Work project. Four proposals were received as follows:

Anderson Construction	\$1,047,474.00	270 Day Completion
GAC Contractors	\$ 891,222.71	210 Day Completion
BGN Contractors	\$1,483,703.15	210 Day Completion
Winterfell	\$1,000,511.00	270 Day Completion

It is the recommendation of staff and the Engineer of Record to award the bid to the apparent low bidder, GAC Contractors for the not-to-exceed amount of \$891,222.71.

Motion:

Motion made by Commissioner Davis and seconded by Commissioner Mancinelli for approval of Award of Bid. Motion carried unanimously.

Bid Rejection – PW2022-02 Cherry Street Resurfacing, Sidewalks & Drainage

City Manager Cook advised the one bid received for the Cherry Street Resurfacing project came in extremely high and recommended rejection of the bid and to rebid the project.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval to move forward with Bid Rejection.

Commissioner Griggs commented on the cost submitted and local contractors.

City Clerk Peters advised no bids were received for the Jan Dr. & Genevieve Ave. bid, which will be reissued concurrently with this project.

Motion carried unanimously.

COMMISSION/STAFF COMMENTS

Pamn Henderson, Mayor

- First Friday – The Sheriff’s Department was recognized for their efforts during Spring Break at the beach and the Firefighters were recognized for their contributions to combating the fires. She expressed appreciation for all city employees as well.

Bob Pelletier, Commissioner Ward III

- Live Streaming – City Clerk Peters indicated new cameras will be installed on Thursday.
- City Hall Roof leak – Awaiting Engineers Report, Synergy will be handling.
- Commission Microphones – To be addressed in next budget.

David Griggs, Commissioner Ward II

- Commissioner Griggs reviewed the significance of the lapel pins he wears, the FL Sheriff’s Assn., City of Callaway, and the FL League of Cities.

Scott Davis, Commissioner Ward I

- Appreciation to Commissioner Griggs for his service to the City.
- Roundabout Update – Proposed contract sent for review as well as a certified offer.
- Light Pole at Bridge Harbor’s water fountain – City Manager Cook to report to FPL.
- Gore Park water cleanup – Lake cleanups are done, and contractor will work on removing the debris from the Bayou with the help of Public Works. Bid for annual maintenance and aeration of the lakes to follow and will be funded through ARPA.
- Shopping Center by Wendy’s – They are almost ready to move forward.

Janice L. Peters, City Clerk

City Clerk Peters advised of the following:

- The Engineering RFQ for 14 Lift Stations funded by CDBG-DR is scheduled to close on the 27th of April. Evaluation Committee review to follow.

Eddie Cook, City Manager

City Manager Cook reviewed updates of the following:

- HGMP Funding – The 6th project has been approved.
- Retrofit Project for the Conference Center and
- Generator Purchase is nearly complete.
- Audit has been received and a review can be scheduled for May 10th.

PUBLIC PARTICIPATION

Mayor Henderson asked for Public Participation.

Tonya Gilliard, 204 Bridge Harbor Dr., spoke about flooding problems as a result of Bridge Harbor’s buildup in their last phase of construction and the roundabout at Berthe and Boat Race, which she wasn’t in favor of it. She thanked the City Manager for addressing the issue.

City Manager Cook confirmed for Commissioner Pelletier that the flooding problem is a D.R. Horton issue. He reached out to Mike Harper and they are aware that the City is involved and they are working to resolve the issue.

Kelly Palmer, 209 Bridge Harbor Drive, advised she also has water issues and erosion.

Paul Bohac, 7010 Mike Lane, echoed the Mayor's comments on the appreciation for Law Enforcement.

ANNOUNCEMENTS

Mayor Henderson read the announcements as follows:

- April 15, 2022 Good Friday Holiday City Offices Closed
- April 17, 2022 Historical Society Meeting 2:00 P.M.
- April 19, 2022 City of Callaway Municipal Election 7:00 A.M. – 7:00 P.M.
Planning Board meeting 6:00 P.M.
- April 22, 2022 Special Meeting – New Commission 12:00 P.M.
- April 26, 2022 Regular Commission Meeting 6:00 P.M.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:03 p.m.

Janice L. Peters, MMC
City Clerk

Attest: _____
Pamn Henderson, Mayor