

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 28, 2023 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, February 28, 2023. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Bob Pelletier, Scott Davis and Kenneth Ayers. Also in attendance were Eddie Cook, City Manager, Jennifer Shuler, City Attorney; Janice L. Peters, City Clerk; David Schultz, Director of Finance; Bill Frye, Public Works/Planning Director; Tim Legare, Leisure Services Director; and Bonnie Poole, Code Enforcement Director.

The meeting was called to order by Mayor Henderson, followed by an invocation and the Pledge of Allegiance.

PRESENTATIONS

BCSO Statistics

Deputy McKenzie reviewed statistics for January 2023, advising the Sheriff's Office would be hosting a Kite Day on March 25th from 10:00 a.m. until 2:00 p.m. at the Conference Center Park. Mayor Henderson expressed appreciation for the Sheriff's Office hosting the event.

Proclamation – Red Cross Month

Mayor Henderson read the proclamation in its entirety and presented it to Red Cross representatives Wayland Patterson, Bob Harned, Luke Copeland and Andy Cornett.

Proclamation – Women's History Month

Commissioner Griggs read the Proclamation in its entirety, honoring Mayor Henderson for Women's History Month citing her contributions and dedication to the City of Callaway. The Children's Fishing Pond was also dedicated to her in honor of Women's History Month.

MAYOR'S INSTRUCTIONS - Call for Additions/Deletions to the Agenda; there was none.

APPROVAL OF MINUTES/REVIEW OF FINANCIALS

February 14, 2023	Regular Meeting
February 17, 2023	Emergency Meeting

Motion:

Motion made by Commissioner Davis and seconded by Commissioner Ayers to approve the minutes of February 14, and February 17, 2023. Motion carried unanimously.

Financial Statements – Period ending January 31, 2023 – No discussion

PUBLIC HEARING

Mayor Henderson opened the Public Hearing

Ordinance No. 1073 – LDR Section 15.750.3 Change

City Attorney Shuler read the Ordinance by headnote as follows:

AN ORDINANCE OF THE CITY OF CALLAWAY AMENDING ARTICLE V OF THE LAND DEVELOPMENT REGULATIONS OF THE CITY RELATED TO TRAVEL TRAILERS IN RESIDENTIAL ZONING AREAS; AMENDING SECTION 15.750.3 TO INCREASE THE MAXIMUM BUFFER TO EIGHT (8) FEET IN HEIGHT; AUTHORIZING CODIFICATION; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

No discussion upon 2nd reading.

Mayor Henderson called for Public Participation.

- David Agosta, 6609 Pridgen St., spoke on the change.
- Karen Landry, 5801 Lois Street, spoke on an unrelated issue, which the City Manager will address.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of Ordinance No. 1073. Motion carried unanimously upon roll-call vote.

Ordinance No. 1074 – SSCPA – 500 Block of Anita Drive

City Attorney Shuler read the Ordinance by headnote as follows:

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF CALLAWAY, ACTING UPON THE APPLICATION OF F&P CAPITAL PROPERTIES, LLC, DESIGNATING FOR HIGH DENSITY RESIDENTIAL USE A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 1.07 MORE OR LESS ACRES; SAID PARCEL IS LOCATED IN THE 500 BLOCK OF ANITA DRIVE, PARCEL ID 06258-010-000 AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP TO HIGH DENSITY RESIDENTIAL USE FOR THE PARCEL; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.

No changes or discussion upon 2nd reading.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Griggs for approval of Ordinance No. 1074. Motion carried unanimously upon roll-call vote.

Ordinance No. 1075 – Rezoning Request – 500 Block of Anita Drive

City Attorney Shuler read the Ordinance by headnote as follows:

AN ORDINANCE REZONING FROM HIGHWAY COMMERCIAL TO MULTI-FAMILY HIGH DENSITY A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 1.07 MORE OR LESS ACRES; SAID PARCEL IS LOCATED IN THE 500 BLOCK OF ANITA

DRIVE, CALLAWAY, FLORIDA, PARCEL ID 06258-010-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

No changes or discussion upon 2nd reading.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Davis and seconded by Commissioner Griggs for approval of Ordinance No. 1075. Motion carried unanimously upon roll-call vote.

Resolution No. 23-05 – FY2022-23 Budget Amendment

City Attorney Shuler read the Resolution by headnote as follows:

A RESOLUTION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2022/23 AND PROVIDING AN EFFECTIVE DATE.

City Manager Cook reviewed the changes, most of which had already been approved by Commission.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs for approval of Resolution No. 23-05. Motion carried unanimously upon roll-call vote.

Mayor Henderson closed the public hearing.

REGULAR AGENDA

Ordinance No. 1076 – Rezoning Request – 154 N. Comet Avenue

City Attorney Shuler read the Resolution by headnote as follows:

AN ORDINANCE REZONING FROM RESIDENTIAL SINGLE FAMILY MOBILE HOMES ALLOWED (R-6M) TO MULTI-FAMILY HIGH DENSITY A CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONSISTING OF APPROXIMATELY 1.76 MORE OR LESS ACRES; SAID PARCEL IS LOCATED AT 154 N. COMET AVENUE, CALLAWAY, FLORIDA, PARCEL ID 06031-000-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Director Frye reviewed the rezoning request, indicating the plan is to build apartments.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Ayers for approval of Ordinance No. 1076. Motion carried unanimously upon roll-call vote.

Resolution No. 23-06 – Purchasing Policy Manual

City Attorney Shuler read the Resolution by headnote as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CALLAWAY, FLORIDA, AMENDING THE PURCHASING MANUAL FOR THE CITY OF CALLAWAY; REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

City Manager Cook reviewed the request to increase the minimum requirement for bidding from \$10,000 to \$25,000. He also requested a change in the need for quotes for purchases from \$500 to \$2,500. Discussion ensued.

Mayor Henderson called for Public Participation.

- David Agosta, 6609 Pridgen St., asked about the purchasing levels, which City Manager Cook reviewed.

Motion:

Motion made by Commissioner Pelletier and seconded by Commissioner Griggs for approval of Resolution No. 23-06 increasing the minimum bid amount requirement from \$10,000 to \$25,000 and the requirement for quotes from \$500 to \$2,500. Motion carried unanimously upon roll-call vote.

Median Agreement – Callaway/Parker

The City Manager reviewed that Callaway has received funding from the Florida Dept. of Transportation to beautify and maintain the median along Hwy 98 with the jurisdiction of Parker, which runs approximately 1.3 miles from Cherry St. to Hwy 98/98B intersection. Both municipalities agree to the Interlocal Agreement which sets forth each City's responsibility for maintenance and improvements along the median. It is contingent upon Callaway's receiving reimbursement through the FDOT grant that funds landscape, construction, and engineering. He anticipates a \$400,000 grant and estimates it to be next budget year implementation.

Mayor Henderson called for Public Participation; there was none.

Motion:

Motion made by Commissioner Ayers and seconded by Commissioner Pelletier for the approval of Median Agreement. Motion carried unanimously.

COMMISSION/STAFF COMMENTS

The following were points of discussion:

Pamn Henderson, Mayor

- FCCMA City Manager Cook appointed to
- Mayor appointed to the Rutherford HS committee
- Aldi Grand Opening
- Mayoral Tour of Tyndall

Kenneth Ayers, Commissioner, Ward IV

- Events attended

