

**CITY OF CALLAWAY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 22, 2022 – 6:00 P.M.**

The City of Callaway commission met in Regular Session on Tuesday, February 22, 2022. In attendance were Pam Henderson, Mayor, David Griggs, Mayor Pro tem, and Commissioners Scott Davis, Bob Pelletier, and Frank Mancinelli. Also in attendance were Eddie Cook, City Manager; Jennifer Shuler, City Attorney; Janice L. Peters, City Clerk; David Schultz, Director of Finance; Bill Frye, Public Works/Planning Director; Tim Legare, Leisure Services Director; Bonnie Poole, Code Enforcement Director.

The meeting was called to order by Mayor Henderson, followed by an invocation and the Pledge of Allegiance.

ADJOURN TO CRA MEETING - 6:02 p.m.

RECONVENING OF COMMISSION MEETING - 6:05 p.m.

Brief discussion followed of the CRA Residential Façade Grants.

PRESENTATIONS

BCSO Statistics

Deputy McKenzie reviewed statistics for January 2022. He advised Kite Day will be held on March 19th at Gore Park.

MAYOR'S INSTRUCTIONS - Call for Additions/Deletions to the Agenda.

Mayor Henderson called for additions/deletions to the agenda; there were none.

APPROVAL OF MINUTES

February 8, 2022 Regular Meeting

Motion:

Motion made by Commissioner Griggs, and seconded by Commissioner Mancinelli, to approve the minutes of February 8, 2022. Motion carried unanimously.

Financial Statements – Period ending January 31, 2022

Mayor Henderson inquired of the status of the Audit and Joint Venture. Finance Director Schultz advised the audit pre-work has been done with no word on the Joint Venture.

PUBLIC HEARING

Mayor Henderson opened the Public Hearing

Resolution 22-04 – FY2021/22 Budget Amendment

City Attorney Shuler read Resolution 22-04 by headnote as follows:

**A RESOLUTION OF THE CITY OF CALLAWAY OF BAY COUNTY, FLORIDA,
AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2021/22 AND PROVIDING
AN EFFECTIVE DATE.**

City Manager Cook reviewed.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval of the Resolution 22-04. Motion carried unanimously upon roll-call vote.

Mayor Henderson closed the Public Hearing.

REGULAR AGENDA

Ordinance No. 1049 – Repeal of Ordinance 340

City Attorney Shuler read Ordinance 1049 by headnote as follows:

**AN ORDINANCE FOR THE CITY OF CALLAWAY, FLORIDA REPEALING
ORDINANCE 340 AND PROVIDING AN EFFECTIVE DATE.**

City Manager Cook reviewed. Commissioner Pelletier requested the center of the street be striped. Discussion ensued of cleaning the street and possibly installing speed bumps.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of the first reading of Ordinance No. 1049. Motion carried unanimously upon roll-call vote.

Ordinance No. 1050 – Small Scale Comp Plan Amendment – 240 N. Star Ave.

City Attorney Shuler read Ordinance 1050 by headnote as follows:

**AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF
CALLAWAY, ACTING UPON THE APPLICATION OF GULF ENVIRONMENTAL
ENGINEERING, DESIGNATING FOR PUBLIC FACILITIES USE CERTAIN
PARCELS OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA,
CONSISTING OF APPROXIMATELY .719 MORE OR LESS ACRES; SAID
PARCELS ARE LOCATED AT 240 N. STAR AVENUE, PARCEL IDS 06548-000-000,
06548-010-000, 06549-000-000, AS MORE PARTICULARLY DESCRIBED IN THE
BODY OF THE ORDINANCE; AMENDING THE CITY'S FUTURE LAND USE MAP
TO PUBLIC FACILITIES FOR THE PARCELS; REPEALING ORDINANCES OR
PARTS OF ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING THAT
THIS ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY LAW.**

Public Works Director Frye reviewed the request, which was briefly discussed regarding the tax base.

Mayor Henderson asked for Public Participation; there was none.

Motion: Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of the first reading of Ordinance No. 1050. Motion carried 4-1 with Commissioner Pelletier voting in opposition.

Ordinance No. 1051 – Rezoning Request – 240 N. Star Avenue

City Attorney Shuler read Ordinance 1051 by headnote as follows:

AN ORDINANCE REZONING FROM HIGHWAY COMMERCIAL TO INSTITUTIONAL PROFESSIONAL THAT CERTAIN PARCELS OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONTAINING APPROXIMATELY .719 ACRES; LOCATED AT 240 N. STAR AVENUE, PARCEL IDS 06548-000-000, 06548-010-000, AND 06549-000-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Public Works Director Frye reviewed the request, which is related to the previous Comp Plan Amendment, advising a church is planned for the site.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval of the first reading of Ordinance No. 1051. Motion carried 4-1 with Commissioner Pelletier voting in opposition.

Ordinance No. 1052 – Rezoning Request – 5824 Cherry Street

City Attorney Shuler read Ordinance 1052 by headnote as follows:

AN ORDINANCE REZONING FROM R-9 RESIDENTIAL SINGLE FAMILY TO RESIDENTIAL MULTI-FAMILY HIGH DENSITY THAT CERTAIN PARCEL OF LAND LYING WITHIN THE CITY OF CALLAWAY, FLORIDA, CONTAINING APPROXIMATELY .69 ACRES; LOCATED AT 5824 CHERRY STREET, PARCEL ID 07058-010-000; ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

Public Works Director Frye reviewed the request for a rezoning, advising townhomes are planned for the property.

Mayor Henderson asked for Public Participation.

Paul Bohac, 7010 Mike Lane, commented on the rezoning of .69 acres of the larger property for 10 projected townhomes.

Motion:

Motion made by Commissioner Pelletier and seconded by Commissioner Davis for approval of the first reading of Ordinance No. 1052. Motion carried unanimously upon roll-call vote.

Resolution No. 22-03 – Designating Fox Avenue & Minneola Streets Two-way

City Attorney Shuler read Resolution 22-03 by headnote as follows:

A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA, DESIGNATING FOX AVENUE AND MINNEOLA STREET AS TWO-WAY STREETS AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

City Manager Cook reviewed the designations.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval of Resolution No. 22-03. Motion carried unanimously upon roll-call vote.

Resolution 22-05 – Election Ballot

City Attorney Shuler read Resolution 22-05 by headnote as follows:

A RESOLUTION OF THE CITY OF CALLAWAY, FLORIDA, APPROVING THE BALLOT FOR THE MUNICIPAL SUPER TUESDAY ELECTION ON APRIL 19, 2022; DECLARING QUALIFYING OF CERTAIN CANDIDATES TO FILL THE CITY COMMISSION WARD II SEAT; DECLARING THAT NO MUNICIPAL ELECTION SHALL BE HELD FOR COMMISSION WARD I SEAT; AND PROVIDING AN EFFECTIVE DATE.

City Clerk Peters reviewed the Resolution setting the ballot for the 2022 Municipal Election.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval of the Resolution 22-05. Motion carried unanimously upon roll-call vote.

Award of Bid No. CM2021-10 Design of W. Cherry Street Sidewalk – Bakersville-Donovan

City Clerk Peters reviewed the award for design of the sidewalk from Tyndall to Bob Little, funded by LAP. City Manager Cook reviewed LAP Funding availability, which was discussed.

Mayor Henderson asked for Public Participation; there was none.

Motion:

Motion made by Commissioner Griggs and seconded by Commissioner Davis for approval to move forward with Award of Bid to Bakersville-Donovan. Motion carried unanimously.

Callaway Recreational Park – Field #2 Dedication

Director Legare reviewed the request for dedication of Field #2 to Coach Duane Evans, advising a small plaque will be erected.

Mayor Henderson expressed her condolences.

Sam Resnikoff, League President, spoke in favor of the dedication.

Commissioner Griggs commented on Coach Evans' dedication and commended everyone involved in the program.

Motion:

Motion made by Commissioner Mancinelli and seconded by Commissioner Pelletier for approval. Motion carried unanimously.

COMMISSION/STAFF COMMENTS**Frank Mancinelli, Commissioner Ward IV**

Commissioner Mancinelli asked about the homes on Comet, Berthe, and Kimbrel for demolition. Director Frye advised the City of Callaway is not involved in the demolition of those, but Code Enforcement is involved.

Bob Pelletier, Commissioner Ward IIICamelia & 7th Property Cleanup

Commissioner Pelletier was glad to see the cleanup moving forward.

Leisure Services Facebook

He also received comments on the updates to Facebook about happenings in the Leisure Services Department.

Master Meters

Commissioner Pelletier elaborated on an apartment complex wherein there is one master meter. The Manager of the apartment complex wants to sell the property and disconnected the water account in order to have the tenants leave. He is not in favor of master meters for apartments because most of the time the water is included in the rent.

David Griggs, Commissioner Ward II

Commissioner Griggs commented on the master meter issue as well.

CRA Façade Grant

Commissioner Griggs further reviewed items covered in the grant.

Veterans Park Odor

He indicated something is going on with the odor scrubber at Veterans Park.

Patterson Park

Commissioner Griggs would like to make it an official park.

Tyndall Sign Lighting

He asked about the amount of time the lights stay on. It depends on the amount of sun the solar panel gets.

City Hall Sign

City Manager Cook advised work is due to begin at any time.

Scott Davis, Commissioner Ward IHampton Inn Property

City Manager Cook advised a buyer is interested.

He also commented on the Gore Park Plans Bid, Aldi property and the Goodwill property.

Pamn Henderson, Mayor

Current Sidewalk Repair

Mayor Henderson asked about repairs to current sidewalks, which City Manager Cook covered.

Janice L. Peters, City Clerk

City Clerk Peters advised the Commission cameras are scheduled for installation on April 14th.

Eddie Cook, City Manager

City Manager Cook reviewed updates of the following:

- Lift Station Installation
- Bridge Plans
- RFI's are complete on the ditches by the Lakes
- CDBG-DR Money has been allocated for the 14 Lift Station Rehabs

PUBLIC PARTICIPATION

Mayor Henderson asked for Public Participation.

Cynthia Barnes, 7014 Hugh Drive, spoke of the request for abandonment of the property at the end of Madian Lane. She indicated the community uses it for water access.

City Manager Cook advised the three property owners surrounding the parcel has submitted an application for the City to abandon the property. It is scheduled to go to the Planning Board on March 1st.

David Raggio, 619 S. Berthe Avenue, commented on the improvements to the Fox lake.

City Manager Cook commented on the cleanup.

ANNOUNCEMENTS

Mayor Henderson read the announcements as follows:

- March 1, 2022 Planning Board Meeting 6:00 P.M.
- March 8, 2022 Regular Commission Meeting 6:00 P.M.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:21 p.m.

Janice L. Peters, City Clerk

Attest: _____
Pamn Henderson, Mayor